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**SECOND HARVEST FOOD SUPPORT  
COMMITTEE**

**FINANCIAL STATEMENTS**

**AUGUST 31, 2015**

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## INDEPENDENT AUDITOR'S REPORT

To the Members,  
Second Harvest Food Support Committee

We have audited the accompanying financial statements of Second Harvest Food Support Committee which comprise the statement of financial position as at August 31, 2015, and the statements of operations and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### *Basis for Qualified Opinion*

In common with many not-for-profit organizations, the organization derives revenue from donation and fundraising revenue, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, verification of this revenue was limited to the amounts recorded in the records of the organization, and we were not able to determine whether any adjustments might be necessary to donation and special event revenue, excess of revenue over expenses for the year, assets and net assets.

*Qualified Opinion*

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Second Harvest Food Support Committee as at August 31, 2015, and the results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Campertwaite Mehta*

Chartered Accountants  
Licensed Public Accountants

October 22, 2015  
Toronto, Ontario

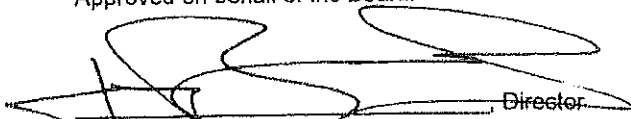
**SECOND HARVEST FOOD SUPPORT COMMITTEE**

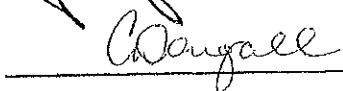
**STATEMENT OF FINANCIAL POSITION**

**AS AT AUGUST 31, 2015**

	2015	2014
<b>ASSETS</b>		
<b>Current assets</b>		
Cash	\$ 531,903	\$ 316,982
Short-term investments (note 3)	498,591	483,709
Accounts receivable	144,502	102,984
Prepaid expenses	<u>31,245</u>	<u>36,931</u>
	1,206,241	940,606
<b>Capital assets (note 4)</b>	<u>502,647</u>	<u>411,244</u>
	<u>\$ 1,708,888</u>	<u>\$ 1,351,850</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current liabilities</b>		
Accounts payable and accrued liabilities	\$ 185,093	\$ 149,978
Deferred revenue (note 5)	<u>25,000</u>	<u>4,000</u>
	210,093	153,978
<b>Deferred capital asset contributions (note 6)</b>	<u>713,252</u>	<u>466,546</u>
	<u>923,345</u>	<u>620,524</u>
<b>Net assets</b>		
Operations	<u>785,543</u>	<u>731,326</u>
	<u>\$ 1,708,888</u>	<u>\$ 1,351,850</u>

Approved on behalf of the Board:

  
\_\_\_\_\_, Director

  
\_\_\_\_\_, Director

see accompanying notes

**SECOND HARVEST FOOD SUPPORT COMMITTEE**  
**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED AUGUST 31, 2015**

	2015	2014
<b>REVENUE</b>		
Food donations (note 1)	\$ 20,613,000	\$ 17,738,000
Non-food donations (note 7)	1,879,781	1,705,361
Special events (note 8)	1,244,513	1,042,019
Harvest kitchens grants	245,822	333,086
Capital assets grant amortization (note 6)	181,514	202,484
Gain on sale of trucks	33,369	
Interest and other	<u>22,810</u>	<u>15,771</u>
	<u>24,220,809</u>	<u>21,036,721</u>
<b>EXPENSES</b>		
Food recovery and delivery		
Food donations delivered to agencies (note 1)	20,613,000	17,738,000
Other food delivery related costs	1,349,641	1,238,665
Communications and fundraising	1,060,391	1,003,769
Administration	681,648	614,254
Harvest kitchens	315,615	321,067
Amortization	<u>146,297</u>	<u>189,769</u>
	<u>24,166,592</u>	<u>21,105,524</u>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FOR THE YEAR</b>	54,217	(68,803)
Net assets, beginning of year	<u>731,326</u>	<u>800,129</u>
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 785,543</u>	<u>\$ 731,326</u>

see accompanying notes

## SECOND HARVEST FOOD SUPPORT COMMITTEE

### STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED AUGUST 31, 2015

	2015	2014
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenue over expenses for the year	\$ 54,217	\$ (68,803)
Adjust for non-cash items:		
Food donations	(20,613,000)	(17,738,000)
Food donations delivered to agencies	20,613,000	17,738,000
Capital assets grant amortization	(181,514)	(202,484)
Amortization expense	146,297	189,769
Gain on sale of capital assets	<u>(33,369)</u>	<u>          </u>
	(14,369)	(81,518)
Net change in non-cash working capital items		
Increase in accounts receivable	(41,518)	(41,991)
(Increase) decrease in prepaid expenses	5,686	(2,835)
Increase (decrease) in accounts payable and accrued liabilities	35,115	(6,801)
Increase in deferred revenue	<u>21,000</u>	<u>4,000</u>
Cash generated from (used in) operating activities	<u>5,914</u>	<u>(129,145)</u>
<b>FINANCING ACTIVITIES</b>		
Proceeds on sale of capital assets	33,369	
Cash contributions received restricted for capital assets	<u>428,220</u>	<u>169,599</u>
	<u>461,589</u>	<u>169,599</u>
<b>INVESTING ACTIVITIES</b>		
Cash used to purchase capital assets	<u>(237,700)</u>	<u>(161,652)</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS FOR THE YEAR</b>	229,803	(121,198)
Cash and cash equivalents, beginning of year	<u>800,691</u>	<u>921,889</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u>\$ 1,030,494</u>	<u>\$ 800,691</u>
 <b>Cash and cash equivalents is composed of:</b>		
Cash	\$ 531,903	\$ 316,982
Short-term investments	<u>498,591</u>	<u>483,709</u>
	<u>\$ 1,030,494</u>	<u>\$ 800,691</u>

see accompanying notes

# SECOND HARVEST FOOD SUPPORT COMMITTEE

## NOTES TO THE FINANCIAL STATEMENTS

AUGUST 31, 2015

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Second Harvest Food Support Committee is incorporated as a not-for-profit organization in the Province of Ontario without share capital. The primary purpose of the organization is to redistribute to other not-for-profit service groups perishable food collected from donors.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Management is responsible for the preparation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations. Outlined below are those policies considered particularly significant:

#### Financial instruments

Financial instruments include cash and cash equivalents, short-term investments, accounts receivable and accounts payable and accrued liabilities. All financial instruments are recorded at cost.

#### Capital assets

Capital assets are recorded at cost. Amortization is provided annually at rates calculated to write-off the assets over their estimated useful lives as follows:

Delivery trucks	- 5 years straight line
Harvest kitchens equipment	- 5 years straight line
Freezer	- 10 years straight line
Furniture and equipment	- 3 years straight line
Leasehold improvements	- 8 years straight line

#### Revenue recognition

The organization follows the deferral method of revenue recognition. Its principal sources of revenue and recognition of these revenues for financial statement purposes are as follows:

- i) Restricted contributions related to expenses in future periods are deferred and recognized as revenue in the period in which the related expenses are incurred.
- ii) Revenue from grants, donations and all other fundraising sources are recorded in the period they are received unless the contribution has special restrictions on its use imposed by the donors. Revenue received for specific events is recorded in the period in which the event takes place.
- iii) Food donations are recognized when delivered to an agency. The food is valued at the average price per pound of food established by the Nielsen MarketTrack of \$2.50 per pound. In 2015 management estimates that approximately 8.2 million pounds of food were recovered and delivered to agencies (7.1 million pounds at \$2.50 per pound in 2014).
- iv) Revenue on short-term investments is recorded when earned. Realized and unrealized gains and losses are recognized as investment income when they arise. Related transaction costs are expensed as incurred.
- v) Contributions designated for the purchase of capital assets are recorded as revenue in the same period the related assets are charged to operations.

# SECOND HARVEST FOOD SUPPORT COMMITTEE

## NOTES TO THE FINANCIAL STATEMENTS

AUGUST 31, 2015

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### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Expense recognition**

Expenses for goods or services are recorded when incurred.

#### **Donated goods and services**

These financial statements do not reflect the substantial value of services contributed by companies, sponsors, volunteers and other interested parties. Except for food, donated materials and services which are normally purchased by the organization are not recorded in the accounts. Management estimates that administrative and fundraising support provided by volunteers to the organization amounted to approximately 12,115 hours in 2015 (12,633 hours in 2014).

#### **Use of estimates**

The preparation of these financial statements requires management to make estimates and assumptions that affect the reported amount of assets, liabilities, revenues and expenses. Specifically, significant assumptions have been made in arriving at the amortization rates to be applied for capital assets and deferred revenue and the valuation of food donations. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in the period in which they become known.

#### **Allocation of salaries and benefits and occupancy expenses**

The organization allocates salaries and benefits and occupancy costs by financial statement expense category based on the percentage of time spent and space used in a given year for food delivery and fundraising activities.

### 2. FINANCIAL RISKS

Financial instruments expose the organization to risks which may affect the cash flows of the organization. The following are those financial instruments considered particularly significant and their related financial risks:

- i) Accounts receivable are regularly monitored to minimize credit risks resulting from uncollected revenue. The organization's losses from uncollected revenue have been minimal.
- ii) Fluctuations in market interest rates do not result in significant interest rate risks affecting future cash flows from fixed rate guaranteed investment certificates.
- iii) The organization expects to meet its financial obligations for accounts payable and accrued liabilities through cash flows from operations.

It is management's opinion that the organization's financial instruments are not exposed to significant financial risks.

### 3. SHORT-TERM INVESTMENTS

Short-term investments comprise fixed rate guaranteed investment certificates with interest rates ranging from 1.10% to 1.65% issued by Canadian chartered bank and trust companies, which mature within 1 year.



## SECOND HARVEST FOOD SUPPORT COMMITTEE

### NOTES TO THE FINANCIAL STATEMENTS

AUGUST 31, 2015

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#### 4. CAPITAL ASSETS

Capital assets, recorded at cost, are as follows:

	Cost	Accumulated Amortization	2015 Net	2014 Net
Delivery trucks	\$ 954,839	\$ (570,713)	\$ 384,126	\$ 338,436
Freezer	160,373	(147,929)	12,444	28,481
Furniture and equipment	190,892	(84,815)	106,077	31,702
Leasehold improvements	<u>194,978</u>	<u>(194,978)</u>	<u>nil</u>	<u>12,625</u>
	<u>\$ 1,501,082</u>	<u>\$ (998,435)</u>	<u>\$ 502,647</u>	<u>\$ 411,244</u>

#### 5. DEFERRED REVENUE

Continuity of deferred revenue for the year was as follows:

	2015	2014
Deferred revenue, beginning of year	\$ 4,000	\$ nil
Add contributions received in the year	25,000	111,417
Less -contributions taken into revenue in the year	(4,000)	(59,000)
-contributions applied as deferred capital grants	<u>          </u>	<u>(48,417)</u>
Deferred revenue, end of year	<u>\$ 25,000</u>	<u>\$ 4,000</u>

#### 6. DEFERRED CAPITAL ASSETS GRANTS

Deferred capital assets grants include restricted funds received for trucks, the warehouse equipment and freezer, and leasehold improvements.

	2015	2014
Invested in capital assets	\$ 488,402	\$ 418,129
Unspent contributions restricted for capital purchases	<u>224,850</u>	<u>48,417</u>
	<u>\$ 713,252</u>	<u>\$ 466,546</u>

Continuity of deferred capital assets grants for the year is as follows:

	2015	2014
Deferred capital assets grants, beginning of year	\$ 466,546	\$ 499,431
Add capital assets grants received	428,220	169,599
Less capital assets grants amortized to income	<u>(181,514)</u>	<u>(202,484)</u>
Deferred capital assets grants, end of year	<u>\$ 713,252</u>	<u>\$ 466,546</u>

## SECOND HARVEST FOOD SUPPORT COMMITTEE

### NOTES TO THE FINANCIAL STATEMENTS

AUGUST 31, 2015

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#### 7. NON-FOOD DONATION REVENUE

Non-food donation revenue recognized in the year was from the following sources:

	2015	2014
Foundations	768,774	563,181
Individuals	767,707	694,938
Corporate	<u>343,300</u>	<u>447,242</u>
	<u>\$ 1,879,781</u>	<u>\$ 1,705,361</u>

#### 8. SPECIAL EVENTS REVENUE

Special events revenue recognized in the year was as follows:

	2015	2014
Toronto Taste event	\$ 853,103	\$ 692,178
Hero campaign	292,912	281,159
Other special events	<u>98,498</u>	<u>68,682</u>
	<u>\$ 1,244,513</u>	<u>\$ 1,042,019</u>

#### 9. LEASE COMMITMENTS

The organization rents space under terms of a four year lease ending December 31, 2016. Minimum annual lease payments are as follows:

2016	\$ 115,400
2017	39,018

#### 10. COST ALLOCATIONS

Certain staff and occupancy-related costs pertain to more than one function and they have been allocated to food recovery and delivery, communications and fundraising, and Harvest kitchens expenses in the statement of operations. Staff time is allocated based on the time devoted to each of these functions. Occupancy-related costs are allocated based on the proportionate use of space or the activities of the staff in the department. These expenses have been allocated as follows:

	Salaries and benefits		General expenses	
	2015	2014	2015	2014
Communications and fundraising	\$ 600,740	\$ 570,283		
Food recovery and delivery	167,740	143,560	\$ 110,241	\$ 108,191
Harvest kitchens	<u>80,269</u>	<u>69,307</u>	<u>82,214</u>	<u>79,840</u>
	<u>\$ 848,749</u>	<u>\$ 783,150</u>	<u>\$ 192,455</u>	<u>\$ 188,031</u>

## **SECOND HARVEST FOOD SUPPORT COMMITTEE**

### **NOTES TO THE FINANCIAL STATEMENTS**

**AUGUST 31, 2015**

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#### **11. INCOME TAX STATUS**

The organization is a charitable organization under the Income Tax Act (Canada) and, as such, is exempt from income taxes and able to issue donation receipts for income tax purposes. In order to maintain its status as an organization registered under the Income Tax Act, the organization must meet certain requirements within the Act. In the opinion of management, these requirements have been met.